

## FAX REQUEST FOR A WISCONSIN DIVORCE CERTIFICATE

Personally identifying information requested on this form, including credit card information, will be used to process your request and payment for the requested copies. Failure to supply this information may result in denial of your request for copies.

**PENALTIES:** Any person who willfully and knowingly makes false application for a divorce certificate shall be fined not more than \$1,000 or imprisoned not more than nine months, or both, per Chapter 69.24(2) Wisconsin Statutes.

**INSTRUCTIONS:** Please complete this form and fax to **(608) 255-2035**. ALL FAX REQUESTS WILL BE CHARGED AN EXPEDITED SERVICE FEE.

### SECTION I - SHIP TO (YOU MUST COMPLETE THIS SECTION FOR REQUEST TO BE PROCESSED.)

1. Name		2. Daytime Telephone No.	
3. Street Address or P.O. Box (You must provide a street address if you are requesting a Federal Express return.)			Apt. No.
4. City	5. State	6. Zip Code	

### SECTION II - APPLICANT'S RELATIONSHIP TO ONE OF THE PERSONS NAMED ON THE DIVORCE CERTIFICATE

Check one.

- ☐ I **am** one of the persons named on the divorce certificate.
- ☐ I am a **parent** of one of the persons named on the divorce certificate.
- ☐ I am the **legal custodian or guardian** of one of the persons named on the divorce certificate.
- ☐ I am a **member of the immediate family** of one of the persons named on the divorce certificate. (Only those listed below qualify as immediate family.)

Check one: ☐ Spouse ☐ Child ☐ Brother ☐ Sister ☐ Grandparent

☐ None of the above. I am requesting an uncertified copy of the divorce certificate.

I hereby attest that the information provided on this application is correct to the best of my knowledge and belief and that I am entitled to copies of the requested divorce certificate in accordance with the categories listed above.

SIGNATURE - Applicant	Date Signed
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### SECTION III - FEES FEES ARE NOT REFUNDABLE IF NO RECORD IS FOUND. Mandatory fees are already filled in. Please fill in additional fees for extra copies or Federal Express delivery, if applicable.

- |  |                         |              |
|--|-------------------------|--------------|
| 1. Search Fee (includes one copy of the divorce certificate, if found) .....                                     | \$ 7.00                 | <u>7.00</u>  |
| 2. Additional Copies of the Certificate (issued at the same time as the first) .....                             | No. of Copies X \$ 3.00 |              |
| 3. Expedited Service Fee for Fax Service .....   | \$ 10.00                | <u>10.00</u> |
| 4. Credit Card Processing Fee .....  | \$ 6.00                 | <u>6.00</u>  |
| 5. Shipping <input type="checkbox"/> Regular Mail - No additional cost; mailed within 5 business days .....      | \$ 0.00                 |              |
| <input type="checkbox"/> Federal Express - \$17.50 in the continental U.S.; shipped within 2 business days ..... | \$ 17.50                |              |

**NOTE:** If no box is checked, the copy will be sent by regular mail.

**TOTAL** \_\_\_\_\_

### SECTION IV - CREDIT CARD INFORMATION We accept Visa, MasterCard, American Express or Discover.

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

SIGNATURE - Credit Card Holder \_\_\_\_\_ Date Signed \_\_\_\_\_

### SECTION V - DIVORCE CERTIFICATE INFORMATION

Husband's Name (First, Middle, Last) \_\_\_\_\_

Wife's MAIDEN Name (First, Middle, Last) \_\_\_\_\_

County of Divorce \_\_\_\_\_

Date of Divorce (Month / Day / Year) \_\_\_\_\_

OFFICE USE  
ONLY

Certificate Number \_\_\_\_\_